



Bristol Free School
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Headteacher: Mrs S. King

14 September 2023

Dear Parent/Carers of Year 7 students

Year 7 Meet the Tutor and Open School Evening - Thursday 21 September 2023

We would like to invite you to our meet the tutor evening taking place on Thursday 21 September between 3.30pm and 7.00pm. During the evening you will have the opportunity to meet your child's tutor, to find out how they have settled in at BFS and tour the school site.

Mrs King will not be giving a talk during the evening as we would like you to see our wonderful school and the opportunities it offers your child every day. Instead of formal tours your son/daughter can guide you around the open school site, showing just how well they have managed the transition to secondary school.

SLT, the SEN team, Mrs MacBlain Hear of Year 7 and other key staff will be on hand to answer any questions/queries you may have about life at BFS. Appointments with your child's tutor will last for 5 minutes and can be booked through your 'My Child at School' app. If you are unable to access this, please contact the school admin team.

Instructions to Parents for booking on Parents Evening (MCAS)

- Bookings can be made from 18:30 on 14 September 2023
- When a **Parent** is on **MCAS**, they need to select **Parents Evening** from the **side Menu on the Left**.
- This will provide them with either a **Manual** or **Quick Book** option to secure their interview.
- They would then choose their preferred time from the ones available and either request or confirm that time.

We do need to manage the numbers of visitors on school site, to ensure it does not become too busy and congested. Parents/carers can arrive 20 minutes before their appointment and should aim to leave the school site 20 minutes after their appointment has ended. Tutors will be based in the following C block classrooms:

7TG1 Ms Ardelean	CF01
7TG2 Mx Sweatman	CF02
7TG3 Ms Coleman	CF03
7TG4 Mr Tolman	CF04
7TG5 Ms Conole	CG08
7TG6 Mr Fearon	CG09
7TG7 Ms McMurdo	CG11

Entrance to the school site will be through Concorde Drive gate. Onsite parking is limited and where possible we would be grateful if parents/carers either walk to school or park on nearby roads or away from the school.

Please arrive via the main Student Gate on Concorde Drive (not the staff car park, as this entrance will be closed). Parking around the school site is limited, so please leave your car at home or park away from the school. If you do need to park nearby, please be respectful to residents and avoid parking in the triangular residential side roads off Concorde Drive.

We are very proud of the start our new Year 7 cohort have made and look forward to seeing you on school site on 21 September.

Yours sincerely

Mr D East
Deputy Headteacher

and Mrs N MacBlain
Hear of Year 7

